

## Apply to have your responsible liquor service certificate recognized

In Alberta, industry workers [in specified positions](#) must be ProServe-certified within 30 days of hire to work in positions where ProServe certification is required. Certification issued by other responsible liquor service training programs *is not* accepted in lieu of ProServe.

If your responsible liquor service certificate was issued by another provincial training program within the last 5 years, you can apply to SMART Programs to have it recognized.

Equivalency *will not* be granted for responsible liquor service certificates issued more than 5 years ago. Certification issued outside of Canada *will not* be recognized.

To have your responsible liquor service certificate recognized in Alberta, a SMART Programs account is required. [Create an account](#) or [sign into](#) the one you have to get the registration number. Then ...

- Send an email to [info@proserve.aglc.ca](mailto:info@proserve.aglc.ca). In the subject line, include:
  - ✓ Your legal name as it appears on your government-issued, photo ID
  - ✓ The 12-digit SMART Programs registration number on your account
- Attach your responsible liquor service certificate: pdf, screen shot, scanned copy or photo of your letter, certificate or card. The program logo, your name and certification number must be legible and fully displayed.

SMART Programs will review your submission. Check your email for the next 2-3 business days. A ProServe certification agreement will be sent for your review. Reply, confirming your understanding and agreement to the terms, for SMART Programs to grant equivalency for the remainder of the 5-year certification term.

You'll receive confirmation that your certification has been recognized. Print or save your ProServe certificate to your mobile device.

**Note:** Not all Canadian provinces grant equivalency for ProServe. Contact administrators for the region's responsible liquor service training program for more information.

Licensee staff must renew their certification prior to the expiration date on their certificate(s).

Industry workers must provide proof of ProServe certification at the request of an AGLC Inspector.

AGLC's SMART Programs' policies are online at [aglc.ca](http://aglc.ca).